



Safa & Marwa Islamic School
مدرسة الصفا والمروة الإسلامية

RE-ENROLLMENT FORM

Assalaamu Alaikum,

We have started accepting student registrations for the 2017/18 Academic Year. Current students will be given priority placement and a \$100 discount towards the annual registration fees if they complete the re-enrollment package by **Friday, March 10, 2017**. For students that will not be returning, please indicate below and return the form to facilitate preparation of relevant transfer documents.

Student's Name: _____ Present Grade: _____

Yes, I will re-enroll my child(ren) at Safa & Marwa Islamic School and I will abide by all the terms and conditions of the Safa & Marwa Islamic School Financial Agreement Attached.

No, I will not re-enroll my child(ren).

Parent's Signature

Date

Please note that only completed re-enrollment packages will be accepted, and must include the following:

- **Re-enrollment Form (Completed & Signed)**
- **2017-2018 Financial Agreement Form (Completed & Signed)**
- **Administration Fee (Cash or Cheque only, cashable immediately and nonrefundable)**
- **Ten (10) post-dated cheques – From August 2017 to May 2018 (please see attached table for pricing)**

Kindly be advised, the school fee is subject to change every school year.

Jazakum Allahu Khairan,
SAM Administration



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Admissions for 2017/2018

Students must successfully pass the admission test to be accepted into Safa & Marwa Islamic School. Students may complete the assessment during the Open House or by appointment. Based on our initial assessment results for Grade 2 and above, student may be referred for further academic assessment by a 3rd party specialized assessment at an extra cost of \$200.

For candidates who have been on our waiting list and have been contacted by the office for admission to Safa & Marwa Islamic School, please note;

- All candidate students will be assessed before admission can be granted.
- JK/SK candidates' assessment will be administered one to one by our teaching staff. Parents are not part of this assessment process.
- Grades 1 to 8 candidates will have a written assessment and a personal interview.
- All parents of potential High School candidates are to meet with the Principal.
- Assessment results will be communicated to parents via email. The result can be one of the following:
 - Admission granted
 - Conditional admission granted
 - Admission declined
 - Re-assessment required

Application is only accepted with the following forms and payments:

- Registration form. One form per student. (Completed & Signed)
- Signed Medical form
- (2017-2018) Financial Agreement Form. One form per family. (Completed & Signed)
- Registration Fee (Cash or Cheque only, cashable immediately and nonrefundable)
- Ten (10) post-dated cheques – From August 2017 to May 2018 (please see attached table for pricing)
- Copy of birth certificate or passport
- Copy of health card
- Two (2) copies of Immunization record
- Copy of most recent Report Card
- High School Only: \$200 Chromebook or equivalent rental cost (\$100 rental fees+\$100 deposit)

Not Included in 2017-2018 Tuition Fee:

- School Uniform, Gym Uniform (mandatory Grades 5 to 9) and Team Sports
- Competition and tournaments costs
- EQAO Test for Grades 3, 6 and 9
- Graduation Expenses (i.e. Trip, Dinner, Gown Rental, other)
- Any extra-curricular and/or optional program
- School Transportation

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REGISTRATION FEES 2017/2018

Grade	Registration Fee	New Student Testing Fee
Kindergarten (JK/SK)	\$300	\$100
Elementary (Grades 1 to 8)	\$300	\$100
Secondary (Grades 9 to 12)	\$400	\$150
Registration Fee Includes:		
Administration Fee, Printed Materials (Workbooks, Consumables), Textbook Usage, Student Agenda/Planner		

- For Grade 3,6 and 9 there is an additional \$55 EQAO Test fee due upon registration
- High School: additional \$200 Chromebook or equivalent rental cost (\$100 rental fees+\$100 deposit)

SCHEDULE OF SCHOOL TUITION FEES 2017/2018

Monthly Tuition Fees Schedule

	Kindergarten (JK/SK)
Per Child No additional sibling rates	\$560

Number of students in Secondary School (Grades 9 to 12)	Number of students in Elementary School (Grades 1 to 8)					
	0 Child	1 Child	2 Children	3 Children	4 Children	5 Children
0		\$510	\$970	\$1380	\$1790	\$2200
1	\$560	\$1020	\$1430	\$1840	\$2250	\$2660
2	\$1070	\$1480	\$1890	\$2300	\$2710	\$3120
3	\$1530	\$1940	\$2350	\$2760	\$3170	\$3580

- Included in tuition: Co-curricular field trips, Co-curricular Workshops and Activities, Classroom Equipment and Manipulative Usage, Computer Lab/Technology Usage, Sports Equipment Usage, General Standardized Assessments.
- A portion of the tuition fee will be eligible for a tax receipt. Calculations of the exact amount will vary from year to year as per CRA regulations.



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2017-2018 Registration Agreement

Please read each point and sign at the bottom of both sides of the page.

Regarding the accepted enrollment of _____ (hereon referred to as "the student") into Safa & Marwa Islamic School (hereon referred to as "the school"):

1. I/we agree to pay the student tuition fees for the 2017-2018 school year with a **non-refundable administration fee, a non-refundable last month fee (August 2017)** and nine (or remaining months) post-dated cheques upon registration.
2. I/we understand that failure to pay the tuition fees in arrears may result in revocation of student's placement in the school and assigned to another student.
3. I/we agree to make all cheques dated on the first day of each month. Late Payments are subject to an administration charge of \$10/month
4. I/we agree to pay a \$35 penalty for any non-sufficient fund (NSF) cheques.
5. I/we agree to pay the student's full month tuition fees (including the month the student begins enrollment), whether the student is present or absent (either for any period of time, due to illness, travel, etc.) as long as the student is considered registered with, or continuing with the school upon his/her return.
6. All graduating students will be assessed a graduation fee that may vary from year to year.
7. I/we agree that a student withdrawn from school will require **three months notice or payment.**
8. I/we agree that cancellation of school transportation will require **two months notice or payment.**
9. I/we agree to pay any indebtedness (e.g. lost textbooks, damage to school property etc.) incurred by the student within five business days upon receiving written notification of its occurrence.
10. I/we understand that failure to fulfill the above points will result in some or all of the following consequences;
 - a. the student not receiving texts and/or workbooks and/or supplies,
 - b. student will remain at home until payment is received and/or
 - c. student will be withdrawn from the school.
11. I/we agree to update the main office of any change of address, phone number or information deemed pertinent/relevant to the school, i.e. any information on the application form, within one business day of the change.
12. I/we have reviewed the "Safa & Marwa Islamic School Rules and Policy Handbook" and agree to all of its tenets (available online at safaandmarwa.ca) which I/we acknowledge may be amended from time to time by the principal and understand that I/we may at any time, upon written request by me/us, obtain an updated copy, so amended.

Parent or legal guardian's Signature

Date



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13. I/we understand that students leaving the school for Hifz program are not allowed to leave during the school year or once the admissions have been finalized and seats have been allocated.
14. I/we understand that there are always risks of student personal injury and/or death and damage to personal property. I/we acknowledge, accept, and assume all of these risks while the student is in the care of the school (either while on the premises or on a field trip), its employees and agents. I/we indemnify the school, its employees and agents of all such risks, injury and/or death or damage to personal property.
15. I/we agree to have the student arrive to school no earlier than 8:30am and picked up no later than 3:45pm (on days which school is in session) and indemnify the school of any hurt and/or damages caused to the student who is on the premises before 8:30am and present after 3:45pm.
16. I/we agree that the school authority reserves the right to excuse the student from the school on a permanent basis at any time during the 2017-2018 academic school year if he/she believes it would be in the best interest of the school and/or the student (e.g. of violations (a) constant breaking of Islamic/school rules - please refer to "Safa & Marwa Islamic School Rules and Policy Handbook" for the school's expectations, (b) behaviour that harms him/herself, others, the school etc., (c) poor academic achievement, primarily marks below 65% in Islamic studies, English and mathematics, (d) parents/guardians evidently not working in tandem with the school for the student's behavioural and/or academic success etc.), without contest/complaint from myself or any other entity.
17. I/we hereby authorize, appoint and empower Safa & Marwa Islamic School to act as (my/our) agent to furnish on (my/our) behalf any oral or written authorization as may be required by a properly licensed authority person if (my/our) (child/ward) needs medical or surgical services as soon as reasonably possible after the need arises which requires (my/our) authorization or consent before the same can be supplied by the undersigned. (I/we) release Safa & Marwa Islamic School from any and all liability which might arise from giving such authorization.
18. During the above student's enrollment at the school, I/we consent to my child being filmed, interviewed, audio-taped, videotaped, photographed by employees, agents or servants of the school during the 2017-2018 academic school year to be placed in the student's Ontario Student Record (OSR), website, and/or school media. This use of these media will be done without compensation.
19. I/we understand that enrollment for any academic school year does not automatically enroll the student for any future academic school year.
20. This agreement is so enacted for the 2017-2018 academic school year inclusive of September 1, 2017 until June 30, 2018.

I/we have carefully read over all the points of the Registration agreement and understand the terms and conditions and agree to abide by it.

_____ Parent or legal guardian's Name (please print)	_____ Parent or legal guardian's signature
_____ Name(s) of person(s) responsible for fee payment	_____ Signature(s) of person(s) responsible for fee payment
_____ Date:	

Personal information about the student is collected under the authority of the Education Act, and will be used for the establishment and maintenance of the Ontario Student Record in accordance with "The Ontario Student Record (OSR) Guideline 2000." Access to the OSR may be obtained by written request directed to the Principal or Vice Principal.